



Donation Request Form

All donation requests must be submitted for consideration in writing to Jill Kurzontkowski (either by a formal request letter or email explaining the event and what you are requesting), along with this completed and signed form. All paperwork must be received no later than 14 days prior to the fulfillment date you have requested below. Westboro Tennis and Swim Club reserves the right to decline any donation requests submitted later than this time period. Furthermore, the Club cannot process requests for monetary donations, but may donate a service or program towards an auction or raffle to help support your organization/fundraiser. Please note submission of this form does not guarantee any donation, as all information must be reviewed first, before your request is approved. Please fill in the information below and we will contact you to let you know if your request has been approved, and to make arrangements for delivery or pick-up.

Name of Organization: _____

Event Name & Event Date: _____

Donation Fulfillment Date (when do you need this by): _____

Organization Representative: _____

Phone Number: _____

Email address: _____

I acknowledge that all donations have certain restrictions, which will be clearly stated and explained in a letter received along with our donation. I agree to ensure that my organization advertises all these restrictions during our auction/raffle, and I understand if these restrictions are not posted during the event, it will be my organization's responsibility to resolve any issues that arise with the advertisement of the donation.

Representative Signature: _____ Date: _____

Email to: jill@wtsc.com or submit at WTSC in person to: Jill Kurzontkowski

WESTBORO TENNIS & SWIM CLUB

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